

TO: Any Interested Party
FROM: Kathryn Szewczuk
Executive Director
DATE: December 16, 2020
RE: Job Opening

Please be advised of the following employment opportunity:

Supports Coordinator / Case Manager: Lenawee Community Mental Health Authority is currently recruiting a full time Supports Coordinator / Case Manager for the Adult MI group. The candidate will:

- Assist a consumer with developing his/her Person/Family Centered Plan;
- Handle consumer concerns and convey consumer complaints, grievances and appeals to the appropriate individual(s);
- Assist a consumer to monitor and update his/her Person/Family Centered Plan (P/FCP) and perform periodic consumer satisfaction assessments;
- Collect data related to service and treatment outcome for the agency from contract service providers;
- Carry out additional duties as assigned by supervisor.

The minimum qualifications for this position are:

- Bachelor's degree from an accredited program in Social Work;
- Licensed by the State of Michigan to practice as a Social Worker;
- Education, training and/or work experience in the behavioral health field with adults diagnosed with severe and persistent mental illness.

Bi-lingual candidates are encouraged to apply.

Resumes and cover letter to:

Personnel
Lenawee Community Mental Health Authority
1040 S. Winter Street, Suite #1022
Adrian MI 49221-3867